

## **BRP Q&A SHEET:**

1. Can we wear our own face coverings (masks) instead of the ones supplied to us? And who will be supplying our masks?

Answer:

***For civilians:*** Absolutely, you may bring in your own face mask! And maybe look for a contest in the near future for the best voted masks in FMF.

***For military members:*** No, you may not wear your own mask. You must wear the CAF cloth mask or the FMF cloth mask.

***For both civilians and military members:*** Upon your return to work, your management team will be supplying you with cloth masks.

2. Will we have portable hand washing stations outside in the SRZ, and where will they be located?

Answer:

There are several in place: one at the back gate, one at the entrance to the SRZ and one at the front door to D250. Some will also be located C-jetty and in proximity to the dry dock.

3. Will the main office spaces in building D250 (2<sup>nd</sup> and 3<sup>rd</sup> floor) have signage throughout?

Answer:

Yes, signs are located in office spaces that clearly define washroom and meeting room capacities, as well as main traffic patterns and procedures to ensure adequate social distancing. Any suggestions for improvements or additional signs can be raised through your management teams.

4. How often will washrooms and high-touch areas be cleaned, and what should we do if we notice any cleaning deficiencies?

Answer:

All washrooms and locker rooms are to be cleaned at least once per day. Bathrooms in D250-B1, D250-B2, D250-G1, and D250-G2 are to be cleaned twice per day. There will be a daily disinfecting of low/medium height surfaces of office areas, lunchrooms and washrooms. There will be twice-daily disinfecting of all entryways, water fountains and all of the high-touch points of office areas. If there are cleaning deficiencies, please raise them to the FMFCB Industrial Engineering email address (+ESQ FMF IE@FMF@Esquimalt, [ESQFMFIE@intern.mil.ca](mailto:ESQFMFIE@intern.mil.ca)).

5. When will the cafeteria be opening?

Answer:

The cafeteria will be opening up in mid- to late June. A more detailed update on what services they will provide will be provided soon.

6. How will “699 *other leave with pay*” affect employees’ pensionable time?

Answer:

This leave type was selected specifically because it should not affect pensionable time.

7. What should I do if am concerned that I, or someone in my household or someone for whom I am required to provide care, may be particularly vulnerable to COVID-19?

Answer:

Identify the issue to your manager, along with the accommodation you believe is required. Generally, you will be accommodated. You are not required to disclose details of these medical issues to your manager. Furthermore, at this point in time, you will not be required to visit a health care provider to confirm your vulnerability and to identify accommodation requirements, though you are of course welcome to do so of your own accord.

8. What should I do if I am having issues arranging child care?

Answer:

Work with your manager to try to address the issue through measures such as flexible work hours or working from home. If no other measures are able to address the issue, then “699 *other leave with pay*” may be considered as a last resort.